

Parent Portal

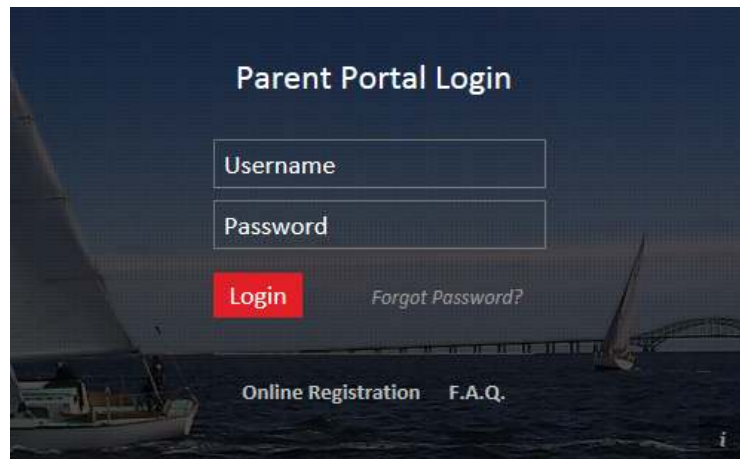
The eSchooldata Parent Portal is a secure web-based system that gives parents/guardians online access to their child's school schedule, profile, attendance, progress reports, and report cards. Parents of students in grades 6-12 may view the individual grades as posted, and parents of students in grades 11-12 may also view a draft of their student's transcript.

To find the Parent Portal, go to the district website and click on "Parent Portal" under the Quick Links. To register for an account, parents/guardians will need their child's nine digit student identification number. Parents may contact their child's school if they do not know their child's student ID number. Parents will only need to register one student in their household. Other school-aged students in the household will automatically be linked once the account is approved and active.

This hand out should help parents with the parent portal registration process and will help guide parents through their first portal experience.

First Time Registration Info

1. Navigate to <https://parentportal.nasbores.org/>
2. Click on Online Registration



3. Fill out Account Information Tab
*** Record the username, email address and password entered. The email address registered has to be a valid and active email address. Once all fields are complete, click Create Account Information button to move on to the next step.

Registration

Account Information **Personal Information** **Student Information**

Welcome to Parent Portal Registration!
STEP 1: Please enter your parent portal logon information below.

* School District
(Start typing your school district then select your district in the list)

* Username
(Your ID is what you will use to login to the portal. You can change at any time from within the portal.)

* Email Address
(Your email address can be updated at anytime from within the portal.
If you forget your password the account reset information will be sent to this account)

* Confirm Email Address

* Password
(Should be a minimum of 6 characters with at least 1 number)

* Confirm Password

* Authentication Question

* Authentication Answer

[Create Account Information >>](#)

4. Fill out Personal Information Tab

Please provide name (parent/guardian name) and address. When fields are complete, click Create Personal Information button.

The screenshot shows the 'Personal Information' tab of a registration form. At the top, there are three tabs: 'Account Information', 'Personal Information' (which is selected), and 'Student Information'. Below the tabs is a message box that reads: 'STEP 2: Information will be used to verify your identity. Please make sure you provide the information the district already has on file.' The form contains several input fields: '* First Name', 'Middle Name', '* Last Name', '* Street Address', 'Apartment #', '* City', '* State' (a dropdown menu with '--Select--' selected), '* ZIP Code', and '* Phone' (with a format of 'x - - x - - x'). At the bottom right, there are two buttons: '<< Back to Account Information' and 'Create Personal Information >>'.

5. Fill out Student Information Tab

Please provide child's nine digit Student ID, name, school and grade. Once complete click the Add Student to the above list button. Parents will only need to register one student in their household. Other school-aged students in the household will automatically be linked once the account is approved and active. Once one child is listed under My Students, click the Finish Registration.

The screenshot shows the 'Student Information' tab of a registration form. At the top, there are three tabs: 'Account Information', 'Personal Information', and 'Student Information' (which is selected). Below the tabs is a message box that reads: 'STEP 3: Please also make sure you provide at least one of your student(s) on file to verify your identity.' Below this is a section titled 'My Student(s)' with the text 'Your student(s) will show below after you have added.' and a table with columns: 'ID Number', 'First Name', 'Last Name', 'Grade', and 'School'. Below the table is an 'Add Student' section with input fields for '* ID Number', '* First Name', '* Last Name', '* School' (a dropdown menu with '--Select--' selected), and '* Grade' (a dropdown menu with '--Select--' selected). There are two buttons: 'Add Student to the above list' and 'Clear'. At the bottom right, there are two buttons: '<< Previous' and 'Finish Registration!'. At the very bottom of the page, there is a footer: 'eSD® is a registered trademark of eSchoolData, LLC - Copyright © 2001-2013 eSchoolData, LLC - Web Server 2'.

6. A prompt indicating the registration request has been processed successfully will be displayed.

The screenshot shows a confirmation message in a 'Registration' box. The message reads: 'Your registration request has been processed successfully... Registration has been completed successfully. You will receive an email once your school district has approved your account request. Once you have activated your account, you will be able to log on to the eSchoolData Parent Portal.' At the bottom of the box, there is a footer: 'eSD® is a registered trademark of eSchoolData, LLC - Copyright © 2001-2013 eSchoolData, LLC - Web Server 2'.



Account approval typically takes 36-48 hours. Emails will be sent upon account request and approval. Once the account is approved, parents may return to <https://parentportal.nasboces.org/> and enter the credentials they recorded in step #1 of the online registration process.

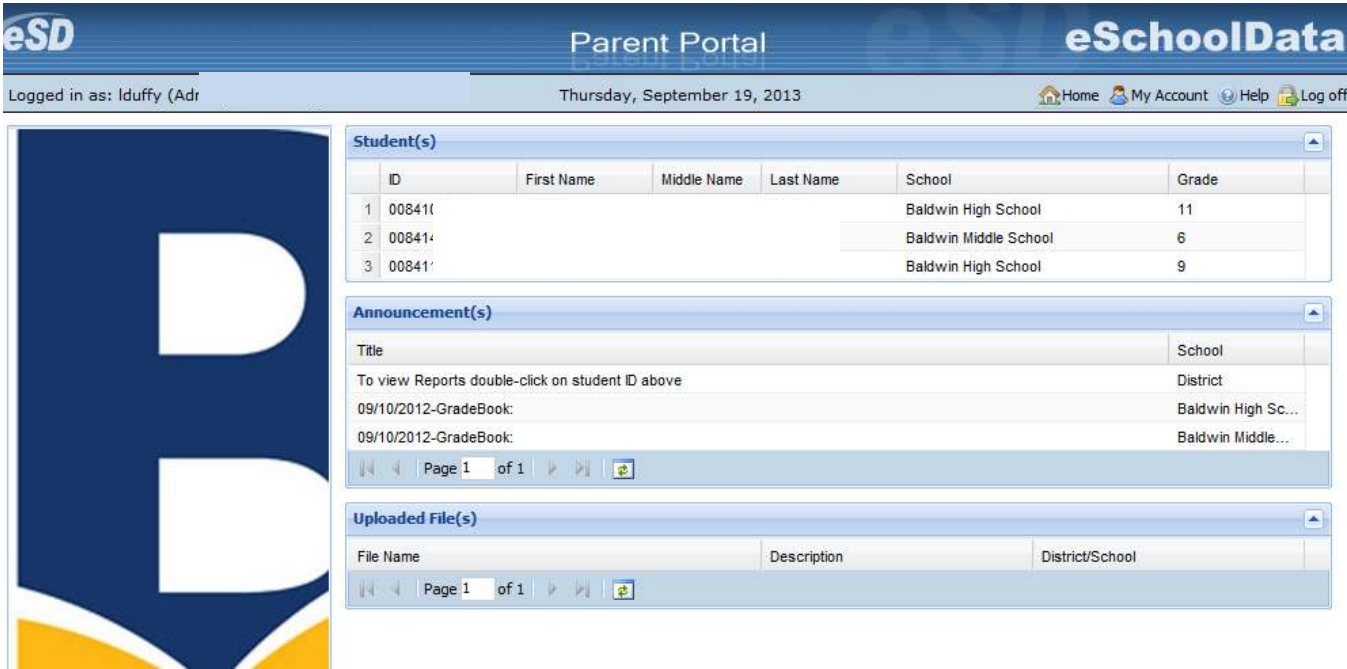
Parents/Guardians can discover forgotten passwords by clicking on **Forgot Password** under the login screen. Parents will need to know their username and/or the email address used to register.

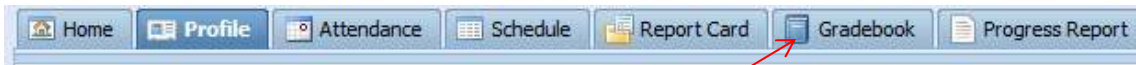
The system allows only one parent portal account per parent/guardian on file in the student management system.



General Use Info

Once logged in, a home screen will be displayed with a list of household student names. Double-click on a student ID to gain access to that student’s portal information.

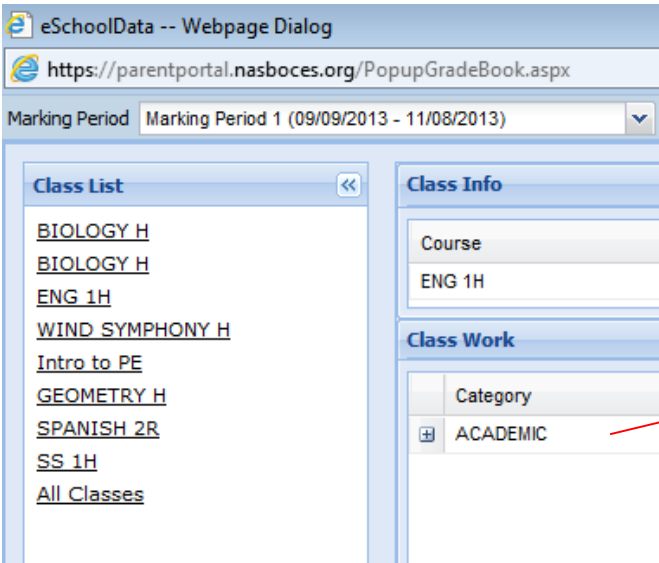




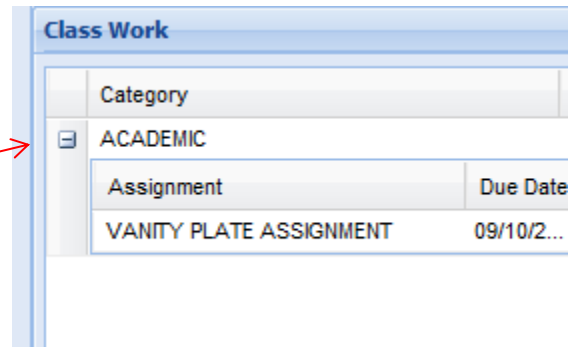
Use the tabs presented along the top of the portal screen to navigate through that student's information.

To gain access to published grades, click on the Gradebook Tab. Please look for the button "View Gradebook Assignments".

[View Gradebook Assignments](#)



Parents will be presented with a Class List. Click on a course in the student's class list. Published work/assignments will appear as categories under the Class Work listing. The categories will expand when the plus sign is clicked. Category detail will be displayed.



Please Note: Parents may change their parent portal username, password and/or update their email address under the My Accounts tab in the top right of the parent portal screen.



Information about the parent portal is posted to the Quick Link Parent Portal under www.baldwinschools.org